CANVAS COURSE DESIGN GUIDE
FOR REMOTE TEACHING
2020-2021

EMORY LIBRARIES & INFORMATION TECHNOLOGY

CANVAS TEMPLATE

ANNOUNCEMENTS

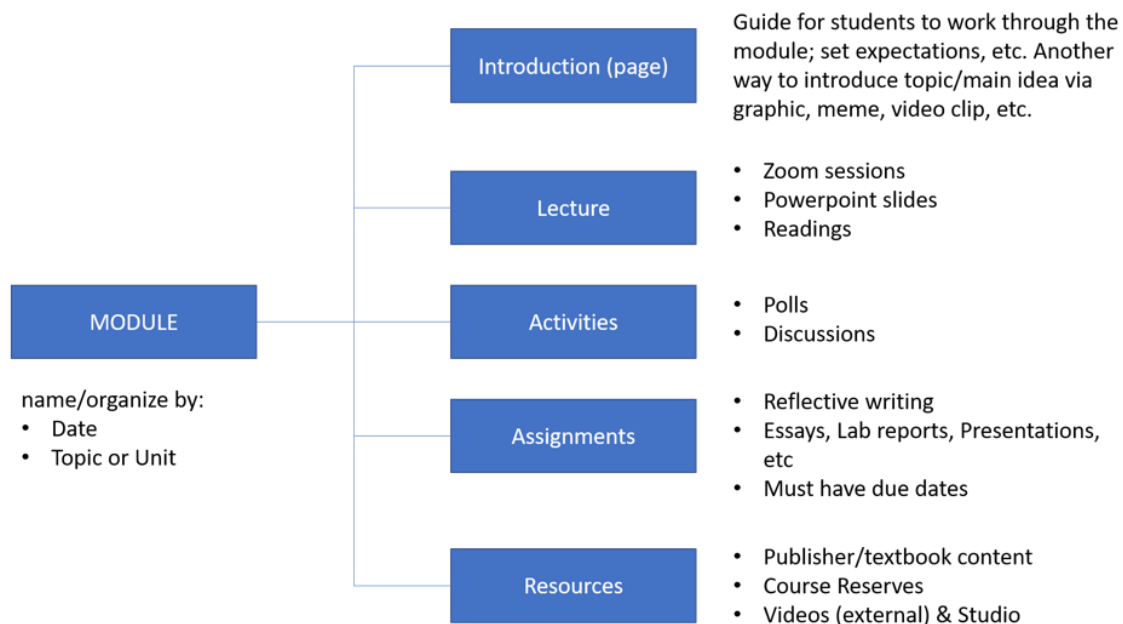HOME PAGE/ WELCOME TO COURSE PAGE

SYLLABUS

MODULES

GUIDE FEATURES

1. Evaluate course goals and learner objectives

2. Develop Canvas modules to support learner objectives
   - Learner objectives should support course goal(s)

3. DESIGN with the END in MIND - Student centered learning

Templates available at https://canvas.emory.edu/courses/80033

MODULE DEVELOPMENT

MODULE

name/organize by:
- Date
- Topic or Unit

Introduction (page)

Guide for students to work through the module; set expectations, etc. Another way to introduce topic/main idea via graphic, meme, video clip, etc.

Lecture

- Zoom sessions
- Powerpoint slides
- Readings

Activities

- Polls
- Discussions

Assignments

- Reflective writing
- Essays, Lab reports, Presentations, etc
- Must have due dates

Resources

- Publisher/textbook content
- Course Reserves
- Videos (external) & Studio

Above is a guide to module best practices. Effective modules have all of the information listed—but there are different ways to present this information to students.

Check out our course design templates *(available at https://canvas.emory.edu/courses/80033),* or contact an Ed Analyst directly for assistance in creating the best modules for your course.

PLEASE NOTE: Activities & Assignments are used interchangeably. They are both used to reinforce ideas, allow your students to practice with/explore topics, and prepare for tests or quizzes. The only difference with regard to CANVAS is that Activities may not have due dates; Assignments MUST have DUE DATES & using the Assignment feature will ensure points are attached and the Assignment will be included in the course gradebook.

CHOOSING ACTIVITIES/ASSIGNMENTS FOR CANVAS MODULES:

This table serves as a guide for selecting Activities & Assignments based on your intended learner objective for each unit or week in your course . You probably did these things within your in-class meetings. If you would like assistance in transferring a face to face activity/assignment into Canvas for remote teaching—contact us classes@emory.edu or reserve an appointment with an Educational Analyst here: *https://links.emory.edu/canvasappointments*

Learning Objective(s) contains:	Bloom's Taxonomy:	Best Activity/Assignment:	
Define Repeat List Record	KNOWLEDGE	Lecture Visuals Video	Audio Examples Illustrations Analogies
Translate Discuss Describe Recognize Explain Identify	COMPREHENSION	Questions Discussion Review Writing	Test Reports Presentations
Interpret Apply Demonstrate Practice Illustrate	APPLICATION	Exercises Sketches Projects	Simulations Role Play Facilitate
Distinguish Calculate Test Compare/contrast Debate Diagram	ANALYSIS	Problems Case Studies Discussion	Questions Test
Compose Plan Design Manage Prepare	SYNTHESIS	Projects Constructs Simulations	Case Studies Problems
Assess Estimate Measure Compare Rate Judge	EVALUATION	Case Studies Critiques Appraisals	Projects Exercises Simulations

We are more than ready to assist you with creating activities & assignments for remote teaching & learning. Contact us to transfer your ideas into Canvas.

SUGGESTED TIMELINE FOR CANVAS COURSE DESIGN FOR 2020-2021:

PREPARE (3-4 weeks before class starts)	PLAN (2-3 weeks before)	DO (1 week - 10 days before)
Evaluate your Fall 2020 course goal(s) & learner objectives	Review TLT Canvas course templates to see if one is a fit for your draft outline. If so, contact TLT about importing the template.	Meet with your subject librarian for any resources or research skills instruction your students may need (to complete activities or assignments)
Draft outline of Canvas modules to support learner objectives	Start adding content to your Canvas course	Review Calendar for Canvas course to make sure all due dates, etc are captured
Collect instructional content needed for your modules (including Course Reserves)	Attend TLT sessions to learn more about Canvas features	Have a colleague, your TA, and/or TLT Ed Analyst review your course
	Schedule an appointment with a TLT Educational Analyst for assistance.	Get ready for the 1st day of class!

Remember we are here to help with any questions, using templates or additional course design support.
Visit *http://classes.emory.edu/* for more information, contact us *classes@emory.edu*, or reserve an appointment with an Educational Analyst here:
https://links.emory.edu/canvasappointments